

REQUEST FOR PROPOSAL  
FOR  
RECREATION COMMITTEE SNACK SHACK & EQUIPMENT SHED  
FOR THE  
TOWN OF BRADFORD

**LENGTH OF CONTRACT:**

Length of contract for services request is for a single repair / remodel job.

**NATURE OF SERVICES REQUIRED:**

Replacing the roof of the building that houses the snack shack / equipment shed. Bids submitted should include both the cost of replacement using shingles as well as the cost of replacement using metal roofing should the costs be different.

Repainting the exterior of the building using paint already purchased. Painting the interior of the kitchen half of the building after remodel using paint that will need to be purchased.

Installing shelving and/or hooks in the equipment shed half of the building.

Repairing the serving window area and repairing if possible or building a new exterior door for the serving window if repair is not possible.

Removing and replacing the kitchen interior walls with drywall that can withstand high humidity and moisture (greenboard).

Installing new cabinetry, cupboards, and countertop if they can be obtained. Bids submitted should include an optional cost for purchasing a cabinet, cupboard, and countertop package to fit the space.

The contractor shall provide all personnel, equipment, tools, materials (except where as noted above), supervision, and other items and services necessary to complete the scope of the work to be performed.

**TERMS & CONDITIONS**

1. Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed under this contract.
2. The contractor shall assume full responsibility for the actions of its employees or agents and shall repair or replace any damaged item or area of the property caused by the actions of its employees or agent unless said damage occurred under circumstances beyond their reasonable control as determined by the department.
3. Any damage of public or private property caused by the Contractor's operation shall be resolved with the property owner within ten (10) days after damage occurs to the satisfaction of the department. The contractor shall inform the department of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the department, the department

reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damage caused by the Contractor and deduct these costs from any payment due the Contractor.

4. You the Contractor agree to hold the department harmless from; any claims for injury, death, property damage or other loss that may result from your performance of building or remodel services. In the event that such a claim is made against the department you will defend the department and you will pay any amount (indemnity) for which the department may be held liable action, for such claims.
5. It is mutually understood and agreed upon that the Contractor shall not assign, transfer, convey, sublet, amend, or otherwise dispose of this contract or his right to any other person without the written consent of the department; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract. If any part of the contract is declared by court to be void or unenforceable, the rest of the contract continues to be valid and effective. The laws of the State of Maine govern this contract.
6. If you the Contractor fail to perform according to the terms of this contract at the time and in the manner specified, that failure should be breach of contract. In the event of a breach the department shall immediately give verbal notice to you and the department shall have the following options
  - a. Substitution: the use of a substitution contractor to complete the work. This substitution will be paid with money from the remainder of any money due to you the Contractor but unearned during this contract.
  - b. The department may also seek any other legal remedies available to enforce this contract.
7. Contractor shall supply phone numbers of supervisors handling this contract. The contractor shall return calls by the end of the working day. On-site response time for complaints must be made within 24 hours of the call.
8. The undersigned hereby affirms and states that the price quoted herein constitutes the total cost to the department for all work involved.
9. As an independent contractor you are responsible for all the bills, labor, materials (except as noted above), equipment, and other items that are incurred in the performance of this contract. The department will not pay for such bills.
10. Payment for building/remodeling services shall be made in one lump sum at the completion of the contract. Payment will be held if any claims for damage are pending.

## **INSURANCE**

The Contractor shall carry and maintain throughout the period of this contract, at your expense, Comprehensive General Liability Insurance from an approved company, in an amount equal to or greater than but not less than \$1,000,000 combined bodily injury, death and property damage claims per incident. If the Contractor uses any subcontractors in the performance of this contract, you shall also maintain Independent Contractor coverage in the same amount.

The Contractor shall furnish the department with certificates of such insurance prior to starting work and shall furnish the department with satisfactory evidence of payment of premiums covering the dates the work is being performed. Such insurance shall be non-cancelable with respect to the department's interest without 30 days written notice to the department.

**BIDS WILL BE ACCEPTED UNIT JUNE 6, 2022 4 PM**

Bids will be opened at Special Recreation Department Meeting under new business on June 6, 2022. Meeting starts at 7 PM. The Bidder can bid on the complete package of work or break down the bid by bidding for only:

Interior & Exterior Work

Roofing Work

All Roofing & Interior & Exterior Work

All bids should be sealed and marked as

Recreation Snack Shack & Equipment Shed Bid either mailed to

Town of Bradford PO Box 26 Bradford, ME. 04410

Dropped off into the Lock Drop Box on the right-hand side of the glass door or

Dropped off at the Town Office when open Tue – Thurs 8AM to 5 PM

**THE BRADFORD RECREATION DEPARTMENT RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS SHOULD IT BE DETERMINED IT IS IN THE BEST INTEREST OF THE DEPARTMENT TO DO SO.**