

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN'S MINUTES**  
**Thursday, January 5, 2023**

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Item 1. **Open meeting:** 6:09 pm

**Attendance:** Timothy Bubar, Errol Hanson, Amber Hines, Julie McCarthy and Carlene Oakes

**Pledge of Allegiance:** commenced

**Item 1. Approval of December 12, 2022 minutes- Motion made** by Selectman C. Oakes and 2<sup>nd</sup> by Selectman A. Hines to accept minutes with edits made at the meeting.

**Vote      5 in Favor      0 in the Negative**

**Sign December 5<sup>th</sup> minutes with the edit made to Item 8:** acted on

**Item 2. Review of Treasurer's Warrants: 88,89, 90, 91, 92 and 93 Motion made** by Selectman C. Oakes and 2<sup>nd</sup> by Selectman A. Hines to accept warrants as presented

**Vote      5 in Favor      0 in the Negative**

**Item 3. Open Session:** Residents 5 present

**Item 4. Committee Reports:**

- a. **Planning Board / CEO:** report will be handed out next meeting. C.E.O. Will changes hours for the winter months coming in Wednesday 8 to 4pm
- b. **Future Fire Station Committee:** J. Dyer – received word that the Omnibus bill has passed and the President has signed it. The Bradford Fire Station was part of the bill. U.S.D.A guidance on how to proceeded from here will be coming forth hopefully soon.

The Board needs to start talking on how they want to commit the matching funds. We do need to have another public hearing for the storm water plan didn't get filed. Will coordinate with the Planning Board on this and notifying the abutters. Celebration- would like to have the Select Board support in having a small celebration in announcing the approval of the grant, inviting the public, media and Senator Collins

**Motion made by Selectman C. Oakes and 2<sup>nd</sup> by Selectman A. Hines to hold a celebration for the receiving of the fire house grant.**

**Vote    3 in Favor      2 in the Negative (T. Bubar, E. Hanson)**

- c. **Recreation Committee/ Bradford Days committee:** E. Hanson meet with AllenFarm Fencing – it is really in bad shape there is a lot that needs to be done to it. Should be looked at and evaluated 4 of the Selectmen will look at the fence Friday morning at 8am 01/06/23.
- d. **Fire Department:** The Chief stated that the plowing and sanding has been good.

17-2 still needs work done some of it is custom

17-1 the heater in front fans stopped working

**e. Road Commissioner:**

1. Work that has been done since last meeting- pot hole at the end of Wilder Davis Rd has been repaired

The issue with O'Brien's last bill E. Hanson will take care of himself figuring out the hours on each road for grading.

Storm coming sanding of the gravel roads- hills, sharp turns, and bridges.

Hanson & Son is doing the side plowing and shoveling at the Town Hall. Will need to speak to him about time and salt.

Not putting the plow on the town truck.

J. McCarthy reminded the Board Members to look over their roads after a storm.

Williams Rd.- The other night E. Hanson and his wife had to take care of a tree down on the road.

2. Who is going to take care of culvert screens and clean culverts out- T. Bubar will take care of them on the Williams Rd.
3. Update on the beaver issue- Wilder Davis Rd. when there is enough ice, he will take care of them.

**f. Town Manager:** Close out was completed

J. McCarthy asked about making the appointment with S. J. Rollins

J. McCarthy would like to set up a time to look at the file on complaints and comments

**Item 5. Old Business:**

- a. **Text messaging plan- table until put into place**
- b. **Rock rake waiting for payment-**
- c. **Town Web site- table until put in to place (February hopefully)**
- d. **Email addresses for board members-** we are not paying for emails; it is probable best if each individual set up their own free selectman's email account.
- e. **Camera on the oil tank** – T. Bubar has talked to another gentleman he should be coming by at 9am Friday morning 01/06.
- f. **Fund Balance Policy-** tabled the one that J. McCarthy handed out was Corrina's and she just adjusted it to Bradford's numbers.
- g. **Budget work-** set a meeting for January 12<sup>th</sup> to go through each line.
- h. **Water retention ponds-** A. Hines heard from MMA, they were able to find the emails from May 2016. Risk Management we are covered they didn't have an issue with J. McCarthy writing an F.Y.I. article about the ponds on the property letting people know they are there and to please watch your children.
- i. **Manager personal file-** A. Hines- needs to be in a lock file cabinet. The chairman can keep it but they need to assure it is safe.  
J. McCarthy stated that boundaries should be set to prevent any accusations so there should always be two people whenever the safe where TM employee file is kept is opened.

- j. **Manager evaluation-** look over the different ones and be ready to choose one at the next meeting.

**Item 6. New Business:**

- a. **CPSWF-** E. Nevells- they have completed their budget and were able to hold the numbers to 2022 cost. The tipping fees will be increasing but not the private fees. The Charter goes until 2029 if we opt out now, we would have to still pay the monthly fee for a year and we wouldn't receive our share of the equipment. If we don't renew in 2029, we will receive our share of the equipment.  
The road is soft, it is the smoothest in the morning.
- b. **Sign Abetments-** acted on
- c. **Non- resident request baiting on town property-** the Board recommended to inform them to look up law on public lands.
- d. **Bid on stripping/ waxing gym floor-** received the estimate that was requested.  
Would like to have some others

**Item 7. Correspondence:** CPSWF info sent

**Item 8. Request for Additional Agenda Items:** Land Bid- sent the information to R. Huber have not heard back from him.

J. McCarthy stated that I wanted the following written in the minutes: "Did you know that there was a discrepancy between the LaGrange Road bid due date and the due date posted in the newsletter?" You stated that you did. TM tried to continue but was interrupted by T. Bubar and E. Hanson.

J. McCarthy asked Select Board member Carlene Oakes if she was aware of the bid date discrepancy prior to voting and she stated no, then TM proceeded to state yes, she did.

**Motion made by Selectman T. Bubar and 2<sup>nd</sup> by E. Hanson to extend the meeting for 15 mins.**

**Vote 4 in favor 1 in the Negative (C. Oakes)**

J. McCarthy- informed the Board that B. Varney is moving forward has received the pole licenses but not the grant

J. McCarthy- recording the meetings- how do you feel as the Board. Personally, she is for it just needs to look into how long she needs to keep the digital recording.

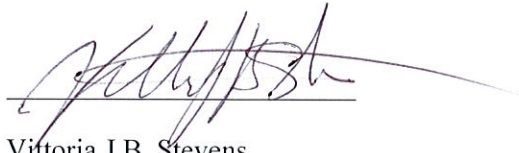
E. Hanson- next season 2023-2024 a bid for side plowing, shoveling doors and hydrants shoveled out.

E. Hanson- new fire station wants to make sure the town gets the best building they can. Just worried the federal government will come back in the future about how the application was completed.

**Item 9. Executive Session:** none

**Item 10. Adjourn:** 8:19 pm

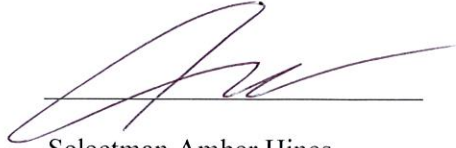
Submitted by



Vittoria J.B. Stevens



Selectman Timothy Bubar



Selectman Amber Hines



Selectman Errol Hanson

absent to sign

Selectman Julie McCarthy



Selectman Carlen Oakes