

TOWN OF BRADFORD
BOARD OF SELECTMEN AGENDA and MINUTES
7:00 PM Monday, May 21, 2018

Item 1. Open meeting: 7:09pm

Attendance: Bruce Bailey, Timothy Bubar, Vance Corliss, Edward Nevells, Samantha Saunders

Item 2. Approval of Minutes – May 7, 2018 Motion made by Selectman S. Saunders and 2nd by Selectmen B. Bailey to accept minutes as presented.

Vote **4 in favor** **1 abstention** absent 4/07/2018 **Motion Carries**

Item 3. Review of Treasurer’s Warrants: 34, 35 and 36 acted on

Item 4. Open Session: C. Knight, C. Oakes, L. Ahmed, M. Stevens, D. Kelley

L. Ahmed wanted to know if the board was going to back the C.E.O. dealing with the junk/ trash issue we have in Town. How should we handle A. Ellis and the trailer he has in the road it is blocking the road, North Smith road which is a Town road discontinued to maintenance. L. Ahmed and T.M. will talk to him will also send the Assessor, CEO and then the law if needed.

Item 5. Committee Reports

- a. Planning Board: Meeting May 14th** 2 new members joined that night still trying to get a few more to have a full board of 7. Will be meeting next June 11th at 6 pm.
- b. Recreation Committee:** Looking into the cost for seeding of the fire station field along with metal roofing all dug outs. The playground needs more rubber ground covering plastic is showing in many places.
- c. Fire Department:** Mass causality was called off do to the Levant fire fighter’s funeral that was being held on Saturday. Fire Chief and Lt. C. Knight will be going to Maryland for training in a few weeks.
- d. Road Commissioner:** Roads are unposted, continue to grade, Drake Rd. sign up, not sure about the correction people coming to cut brush they wanted to come out this week but it is cemetery time and can’t spare any one to drive the chipper. Hopefully this fall we will get them for a few days. Will start them on the far end of the Middle Rd and have them come towards the fire station.
- e. Town Manager:** will attend an update marijuana information meeting when it is scheduled. It should happen soon for the State has taken action but haven’t completed the follow up steps needed. Now that the snow has melted behind the Sand Salt Shed it doesn’t look like the best place for the Monster truck for Bradford Days, it is smaller than we thought and very worried about the truck not stay away from the right side of the building which could lead to a D.E.P. issue. L.A looked at the back field behind the trees. We need to open up the opening and mark out a route for the truck to get out there. Will call E. Hanson and let him know.

Item 6. Old Business:

- a. Surplus Policy Draft (table until July)**
- b. Sale of Tax Acquired Property-** Placing in newsletter and Uncle Henry’s June
- c. Parker Lumber TIF extension-** have not heard back as to date.

- d. **Selectmen Budgeting Procedure Draft- (table until July)**
- e. **Investment Policy Draft -(table until July)**
- f. **Social Media Policy Draft-** will review at next meeting June 11th this policy will cover all social media pages that are representing Town committees. The Selectmen's page will be monitored by S. Saunders before any post can be posted it will be reviewed to make sure the comment is appropriate.
- g. **Public Safety Building Committee-** Place in June news letter
- h. **RSU 64 Town Budget Meeting –June 7th , Referendum Vote June 12th**
- i. **Horse rink fence-** Spoke with the person who is in charge of the horse rink program if we are willing to extend the contract through the end of September for they only have the Bradford Days Show and a Barrel race in September and that's it. If she can find someone to take over the rink then it will be over hauled for it is about a \$5,000 investment, if not then it will be taken down. Will do some clean-up on the rink for Bradford days. **Motion made** by Selectman T. Bubar and 2nd by Selectman V. Corliss to extend the contract through September.

Vote 5 in favor 0 in the nay All in favor Motion passes

- j. **Review contracts for Middle Rd Bridge, Road Maintenance / Culvert work and Road Work:** reviewed will send out in the mail this week bids back by June 11th. Asking for all the work to be completed by Aug 5th.
- k. **Town Manager review/contract – under Executive Session Item # 11**

Item 7. New Business:

- a. **Junk Yard process:** The October date is for the renewal of junk yards that have permits already. The process steps to obtain a junk yard permit is to apply for the permit through the CEO, following the guide lines that the State has laid out and the Town, the CEO will follow up with inspections and report to the Board, a public hearing will be scheduled and following the hearing the Selectmen make their recommendation whether to grant a permit or not.

Item 8. Selectmen

- a. **BOS Concerns:**
 - B. Bailey-** none
 - T. Bubar – needed to be excused at 9pm**
 - V. Corliss-** none
 - E. Nevells- state mowing-**T.M needs to follow up with the State and R. Drew his figures which was an estimate for miles and price the State was going to quote didn't match and the State is still working on the contract. It was being sent back to the local office and that person doesn't know that yet.
 - S. Saunders-** none

Item 9. Correspondence: none

Item 10. Request for Additional Agenda Items: Social Media policy

Item 11. Executive Session: 1 M.R.S.A. §405(6)(A) Personal Matters- Town Manger review Motion made by Selectman E. Nevells and 2nd by Selectman T. Bubar to enter into an executive session under 1 M.R.S.A. §405(6)(A) Personal Matter for the Town Manager review . **All in favor** 8:42 pm

Motion made by Selectman T. Bubar and 2nd by Selectman S. Saunders to come out of executive session under 1 M.R.S.A. §405(6)(A) Personal Matter for the Town Manager review . **All in favor** 8:59 pm

Action taken: Selectmen signed Town Managers 1yr contract for 2018

Item 12. Adjournment: 9:15pm

Respectfully Submitted,

/s/

Vittoria Stevens, Town Manager

/s/

Bruce Bailey

Edward Nevells

/s/

Timothy Bubar

/s/

Samantha Saunders