

TOWN OF BRADFORD
BOARD OF SELECTMEN AGENDA / MEETING
6:30 PM Monday, August 27, 2018

Item 1. Open meeting: 6:40pm

Attendance: Bruce Bailey, Edward Nevells and Samantha Saunders

Item 2. Approval of Minutes – August 13, 2018 minutes: Motion made by Selectmen S. Saunders and 2nd by Selectman B. Bailey **All in favor Motion Passes**

Item 3. Review of Treasurer’s Warrants: 53, 54, 55, 56 and 57 - acted on

Item 4. Open Session:

Item 5. Committee Reports:

- a. **Planning Board:** none
- b. **Recreation Committee:** none
- c. **Fire Department-** No word yet on grants- just completed a training with Kenduskeag Fire Dept. Comment from Fire fighter Steve S. the fire escape railing and step needs addressing. Will ask T. Morgan to look at it and get an estimate. Selectman E. Nevells attended the special Town Meeting Corinth had on their new fire station spoke with others after he was told it took a year to get it organized the Fire Dept. and the Town Manger put it together no committee. Law enforcement had said it was one of the worst buildings they had access to.
- d. **Road Commissioner-** Bridge and sand being put up will start Wednesday , Fire Chief will be taking home a truck so there will be one on the other side of town and Parker Lumber has been informed, signs will be placed on each end of the roads along with Storer Corner to inform the logging trucks. Road signs are being taken again have started a list once there is enough will order them from the sheriff dept.
- e. **Town Manager-** taxes are coming in a little faster than last year along with 2016 liens hopefully fewer foreclosures then last year, signed the last quit claim deed from the bidding of property

Item 6. Old Business:

- a. **Surplus Policy Draft (review) 7:00 pm** – reviewed changes **Motion made** by Selectman B. Bailey and 2nd by Selectman S. Saunders to accepted the new Surplus Policy **All in favor Motion Carries**
- b. **Parker Lumber TIF extension-** have been in contact with Eaton & Peabody I need to get some more financial information and information from the Assessor
- c. **Selectmen Budgeting Procedure Draft-** Aug 27th went through the policy changes were suggested will review it again Sept. 10th.
- d. **Investment Policy Draft** – Sept. 10th
- e. **Horse rink fence-** signed contract will follow up in Oct.
- f. **Piano place in next newsletter, Facebook and website- Best Offer** – October
- g. **Changes in the office for 2019: 10 min discussion:** T.M’s thought- office hours- do believe that having consistent hours will be easier for the public to remember 3 days together Tue, Wed and Thur. 7:30am to 5:30pm this will give an opportunity for people before and after working hours. There isn’t much too gain being open beyond the State operation hours for if

we need MSRP prices they are only available from 8:30 to 4:15. Doing on line registrations you can only do re registrations no changes or new vehicles can be done. All first time registrations must be done through an agent. The public will also be charged the convenience fee for the credit card use, which is approximately 2.96% of the total price. On the office side going on line will add to the clerk time for there is the tracking of the excise tax so the town doesn't lose more funds then the agent fee that we now count on for revenue. This also leaves room for lost. Truthfully I don't see more than 10% of the population using this service that being the younger generation yes but even then those without a printer to down load the temporary tags won't be able to use it. Right now there are many different things the public can do on line but they choose to come into the office and do it. This is shown by registration fees are not going down in revenue for the Town. Fewer window hours does not mean less clerk time for there is still all the reports that need to be completed. More things will be done after the window closes. I really don't have an answer to the situation my gut says going fewer window hours isn't going to save money in the executive budget for there is still all the same amount of work needs to be completed. It will have an effect on the public for there will be less interaction with the residents but then that leads to more emails and more work in the office when closed. After saying all this I do feel that 30 hours is an appropriate amount of time for the office to be open. The hours being consistent I think will help the public. Even with all the information we put on line people still come to the office for the information.

Clerk's thoughts – Sees only a small amount of people taking advantage of the on line services based on comments made at the counter when waiting on them. Many of the people coming in now don't think we are open enough hours. The residents like having someone wait on them. Why change things for such a small number of people who responded to what was put on Facebook. One of the comments said it took them 5 days to be able to get to the office but what they needed to do they couldn't do it on line any ways and when they were here we had to make accommodations for them to complete the transaction. We try to go the extra mile for the residents.

Item 7. New Business: Motion made by Selectman E. Nevells and 2nd by Selectman S. Saunders to extend the meeting to 10 pm.

Vote 2 in favor 1 in the negative Motion Failed

a. Repeal meeting length policy (adopted 11/2/2016) Motion made by Selectman E. Nevells and 2nd by Selectman S. Saunders to repeal the meeting length policy.

Vote 2 in favor 1 in the negative Motion Failed

b. Discuss condition of grader- L.A- spoke saying that we have the right place working on the grader M. Robinson has an employee who is a mechanic that works on this type of equipment he could be working at John Deere himself. The difference is he doesn't charge as much. Have marked the dip stick and so far things are staying the same. If we do have to pull the motor we are looking at \$3,000. L.A. is keeping track of the low sulfur fuel so he can add the additive.

c. Discuss condition of town truck

d. Discuss Business Incentive

- e. Discuss Code Enforcement Officer hours
- f. Discuss junkyard permits
- g. Discuss Lagrange Rd shoulder maintenance
- h. Discuss Charleston Rd patch for pot holes and culvert
- i. Discuss Atkinson Rd. grading
- j. Extension of ATV access route on Reeves Rd. to Rt. 221

Item 8. Selectmen

BOS Concerns:

B. Bailey

T. Bubar

V. Corliss

E. Nevells

S. Saunders-

Item 9. Correspondence:

Item 10. Request for Additional Agenda Items:

Item 11. Executive Session: 1 M.R.S.A. § 405(6)(A)

Item 12. Adjournment : 9:00 pm

Respectfully Submitted,

Vittoria Stevens, Town Manager

Bruce Bailey

Edward Nevells

Timothy Bubar

Samantha Saunders

Vance Corliss