

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN MEETING AGENDA MINUTES**  
**6:00 PM Thursday, January 22, 2015**

**Item 1. Open meeting-** Chairman Edward Nevells opened the meeting at 6:00 PM.  
1 absent- Selectman Vance Corliss

**Item 2. Approval of Minutes.** January 8, minutes- Selectman Bruce Bailey made a motion and Selectman Ronald Jack 2<sup>nd</sup> the motion to accept the January 8<sup>th</sup> minutes, as read. All in favor

**Item 2b. Raegan LaRochelle – TIF 101 presentation,** for the next hour the Board and public heard from Raegan LaRochelle and Jonathan Pottle, a slide show on the purpose and how to use the TIF in our community.

**Item 3: BOS Concerns:**

- a. **Bruce Bailey-** none
- b. **Vance Corliss-** absent
- c. **Errol Hanson-** none
- d. **Ronald Jack-** concerned about a flag that broke off a pole and was in the ditch. Fire Chief Kelley will check on that.
- e. **Edward Nevells-** reviewed the budget committee meeting held 1/19/15, 19.8 mil rate, asked about burning Pennington's old house- this will be done on Feb. 8th.

**Item 4. Open Session.** George Trask spoke about a piece of property he bought 23 years ago-(Lot 33-1) and trying to get a clean deed for the property. The Board looked over the letter that G. Trask had received from his lawyer. At this time the Town can't help him with this issue. Did inform G. Trask that Lois Jones, previous Town Manager had spoken to the lawyer,(R. Silver)and let him know where he could possibly get in touch with the other party pertaining to the letter from the lawyer.

**Item 5. Committee Reports.**

- a. **Planning Board-** none
- b. **CEO-** the plan to get the Occupancy Ordinance inline. Notice will go out in the next newsletter that the CEO will be starting to enforce this ordinance, then a letter will go to the property owners to let them know what is going on and for them to inform their tenants. Carlene has tried to make a list up of property rental owners for the CEO.
- c. **Recreation Committee-** none
- d. **Fire Department-** 17-2 – having issues with the pump, it needs to go back for service. To pay for the work take the money from the F. D. budget and ask the Town to replace it from the reserve account at Town meeting.  
Dusty noticed that the fuel for the fire trucks was not dyed- (*called A.E. Robins on what we had contracted out was low sulfur diesel, have 90 more gallons to use then they will switch us to the dyed off road diesel.*)  
The EMS crew made the news for help saving the life of a baby just born. Marcie performed rescue breathing/C.P.R. on newborn infant.
- e. **Road Commissioner-** none

**Item 6. Old Business.**

- a. **Address budget concerns from Budget Committee-**
  - Money in the health insurance line, only one employee will be drawing for 10 months- but this is a line you can draw from if you need to do transfers.

- Fire Dept./ EMT License fees- this was a deal that was made before the present Fire Chief.
- Budgeting road work and maybe looking at also budgeting for some resurfacing before we lose the road and have to rebuild again.
- Capital Reserves concern- are we putting money away in the right places?

**b. Sand price for 2015-2016 season- same price**

- 1. unless fuel goes over \$3.75 a gallon**
- 2. winter- one dollar more a yard**

Selectman E. Hanson made a motion and Selectman B. Bailey 2<sup>nd</sup> the motion to accept the 2015- 2016 winter sand price and terms from R. Higgins. All in favor- motion passed

**c. Storm runoff pond- R. Higgins met with engineer (Jodi) to gather more information. Will need a new bench mark for levels. Jodi will try to send Sewall out quickly, nothing fancy, a pin in the wall will do. How to fund?**

- Have an article on the Town Meeting warrant to take the money from surplus. This will not affect the budget for it comes from a carrying account.
- Ask R. Higgins for a price on completing the whole project so it can be compared to JM Browns bid. To complete the top half- sand salt shed to pond a rough estimate **not including** if he has to replace the 12" culvert to a 15" culvert then building the road up and if any blasting needs to take place, looking at roughly \$18,000.

**Item 7. New Business.**

- a. Sell old gym lights-** will have Carlene gather what she can for information on them and then place them on Craig's list
- b. Appointment of CPSWF and alternate-** Doesn't need to be done until March, no action
- c. Setting goals and recommendations for audit report**
  - 1. To clean up remaining past years personal property- write off or send to collection agency-** Motion made by Selectman B. Bailey and Selectman R. Jack 2<sup>nd</sup> the motion to write off 2011 back as bad debt proceeding forward anything over \$50 principle send to a collection agency. Write off anything less than \$50. Three in favor (B. Bailey, R. Jack, E. Nevells) one against (E. Hanson) , motion passed
- d. E. Nevells sign Hunting and Fishing nomination form-** acted on
- e. Sign official text for Land Use Ordinance public hearing on Feb. 2<sup>nd</sup> -** acted on
- f. Joe Baker- Fire Chief from LaGrange-** came to the Board asking if we would lower the price of 17-7 rescue truck that Lagrange was purchasing due to the fact Fire Chief Kelley was planning to take things off the truck- tires. After a brief discussion the board and Fire Chief Kelly realized it was better not to switch tires around. Price remained the same. Transfer of truck will take place January 31, 2015. Money from the sale will go into the general fund.

**g. R. Higgins screened 1 ½ inch gravel \$12.75 yard-** no action just information

**h. Transfer and Carrying accounts – motions needed for transfer and carrying.**

Motion made by Selectman B. Bailey and Selectman E. Hanson 2<sup>nd</sup> the motion to

- Transfer from E- 13-18-01 Building Maintenance to E- 14-30-06 Road Construction \$6900.
- Transfer from E- 13-18-03 Electricity to E- 14-30-06 Road Construction \$1100.  
All in favor-motion passed

Motion made by Selectman E. Nevells and Selectman B. Bailey 2<sup>nd</sup> the motion to carry the following carrying accounts with balances as listed:

- E -10-11-08 Tax Maps \$2000.00
- E -10-13-08 Preservation \$1820.50
- E -10-13-38 Civil emergency \$1791.32
- E -10-15-01 Incidental \$ 548.60
- E -13-19-05 Cemetery Supplies \$2433.39
- E -14-32-03 Salt \$8304.19
- E -16-18-07 Ballfield Maintenance \$3404.04
- E -16-40-06 Tae Kwon Do \$4633.00
- E -16-45-08 Events \$6327.88
- E -17-60-02 Community Advisory/ Planning Board \$2182.00
- E -18-50-09 PP Well \$10,715.66
- E -19-71-05 Emergency Heat \$2007.60
- E -19-71-06 Food Cupboard \$1213.35
- E -20-26-02 Grader Maintenance \$4635.25
- Remaining Fire Dept. budget balance to savings \$1545.75

**Item 8. Correspondence.**

- a. Letter of resignation-** Diane McDonough from Planning Board and Community Development Advisory Committee effective 01/22/15. Selectman E. Nevells would like to have an opportunity to speak with her before the board acts on this resignation. Tabled
- Ken Muir said he would run the Feb. 2<sup>nd</sup> Public Meeting

**Item 9. Request for Additional Agenda Items. Old Town Hall-** there appears to be a gentleman interested in purchasing the build to turn it into a home. The realtor D. Downs was wondering if we were interested in the same terms that was offered in the past, 10% down and financed for 48 months. The board in discussion felt better with 25% down but wanted to get an offer before making a final decision.

**Item 10. Review of Treasurer's Warrants - #'s 4, 5, 6 Signed**

**Item 11. Executive Session-** none

**Item 12. Adjournment-** Chairman E. Nevells adjourn the meeting at 9:40PM

Respectfully Submitted,

Vittoria Stevens, Town Manager

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**Vance Corliss**

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**Errol Hanson**

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**Bruce Bailey**

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**Edward Nevells**

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**Ronald Jack**