

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN AGENDA / MINUTES**  
**Monday, August 10, 2020**  
**@ 6:00 pm**

**Item 1. Open meeting:** 6:05 pm

**Attendance:** Bruce Bailey, Timothy Bubar, Vance Corliss, Carlene Oakes and Samantha Saunders

**Item 2. Approval of July 27<sup>th</sup> minutes Motion made** by Selectman B. Bailey and 2<sup>nd</sup> by Selectman C. Oakes to accept minutes as presented **All in favor (4)**

**Item 3. Review of Treasurer's Warrants:** 55, 56, 57 and 58 Acted on

**Item 4. Open Session:** D. Kelley, A. Kelley, Steve S. L. Ahmed, P. Nevells, E. Nevells, N. Jones  
L. Ahmed- code changed at the Fire Station – MMA recommended when a chief leaves the Dept that the code should be changed for the Fire Chief is responsible for all the equipment. Lt. Z. Kelley told L. Ahmed how it was going to be, anyone in the public can be in the fire station with an officer from the Dept.

P. Nevells- The Historical Society will be holding a Drive thru- BBQ chicken dinner in the parking lot following all the CDC safety regulations' Sept. 12<sup>th</sup> rain date Sept 19<sup>th</sup>

Z. Kelley- When is the Town going back to all walk-in? After covid- 19, How many people a day do you see? On an average seeing 16 people a day and for the most part doing more then one transaction. What about the on- line registration? We have been doing rapid renewal now for almost 2 weeks.

E. Nevells- we liked to see us move forward using the gym for Rec activities. Did say he was bringing this forward without the knowledge of the Rec Chair. Also stated had a personal interest in this for he uses 1 night a week. The issue is sanitizing and we need to be consistent with everyone. The Rec Committee is meeting thru zoom meetings.

**Item 5. Committee Reports:**

- a. Planning Board / CEO:** 7 active cases needing help with the LPI side to resolve some of these cases.
- b. Recreation Committee:** no written report
- c. Fire Department:** report – Email sent to Chair of the Board S. Saunders  
Working on a couple of grants, needs a 2<sup>nd</sup> up to date copy of expenses paid

Lt. Z. Kelley asked about the purchase order process for when he asked, he has been given different answers. Fire Chief submits request to the Treasurer before ordering so the P.O. matches the billing.

- d. **Road Commissioner:** Talked about placing a few loads of gravel in different spots but there was. **Motion made** by Selectman C. Oakes and seconded by Selectman B. Bailey to drop gravel in spots on Gravy Ln, Tasker Rd, Atkinson Rd. Wilder Davis Rd and Reeves Rd along with setting a mail box correctly after gravel is dropped.

**Vote                    5 in favor            0 in the negative                    Motion Passed**

- e. **Future Fire Station Committee:** not meeting yet
- f. **Town Manager:** We are live on Rapid renewal; Taxes are out problems and all – will work thru them as they come in its mostly going to be addresses and names not matching it’s the new info that was put in didn’t cross over to all accounts. Planning Board, CEO and Resident meet it appears that they worked out the issue. Spoke with H.A. Higgins he will get back to us on accepting the job or not he needs to see if moving the screen to Milo to screen only 500 yds. Of 1” minus will work out or not. Have received Hanson & Sons insurance sheet he is to get together with L.A. to work out a schedule for they will be working together.  
No bids on the truck bed will try market place- haven’t done that one in the past will be a learning experience, has any one on the Board used it before? Any advice?

**Item 6. Old Business:**

- a. None

**Item 7. New Business:**

- a. **Permission for Town Manager to sign MMA Voting Ballot**  
**Motion made-** by Selectman B. Bailey and 2<sup>nd</sup> by Selectman V. Corliss to let the Town Manger to complete the annual officer’s election ballot for the MMA election.

**Vote                    5 in favor            0 in the negative                    Motion Passed**

**Item 8. BOS Concerns:**

- B. Bailey** – LED light- no word yet
- T. Bubar** – Municipal Revenue Sharing- we are losing\$20,000 this year.
- V. Corliss-** all set

**C. Oakes** – there is \$5,500 in the cemetery maintenance budget to work on the roads in the Williams Cemetery would like to complete the work. **Motion made by** Selectman C. Oakes and 2<sup>nd</sup> by Selectman V. Corliss to create the roads in the Williams Cemetery

**Vote            3 in favor      2 in the negative            Motion Passed**

The fuel lock is being found left open after the Fire Dept. has been fueling up. Could you please be more mindful about it.

**S. Saunders-** all set

**Item 9. Correspondence:** none

**Item 10. Request for Additional Agenda Items:**

**Item 11. Executive Session:**

**Item 12. Adjourn: 6:50 pm**

Respectfully Submitted,

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Vittoria J.B. Stevens

\_\_\_\_\_/s/\_\_\_\_\_

Selectman Bruce Bailey

\_\_\_\_\_/s/\_\_\_\_\_

Selectman Carlene Oakes

\_\_\_\_\_/s/\_\_\_\_\_

Selectman Timothy Bubar

\_\_\_\_\_/s/\_\_\_\_\_

Selectman Samantha Saunders

\_\_\_\_\_ Absent \_\_\_\_\_

Selectman Vance Corliss