

**TOWN OF BRADFORD**  
**BOARD OF SELECTMEN MEETING AGENDA MINUTES**  
**6:00 PM Thursday, January 8, 2015**

**Item 1. Open meeting.** Chairman Edward Nevells opened the meeting at 6:00PM. All Selectmen were present for the meeting.

**Item 2. Approval of Minutes.** December 18, minutes. Selectman Errol Hanson made a motion and Selectman Bruce Bailey 2<sup>nd</sup> to accept the December 18,2014 minutes as written. All in favor- minutes signed by all.

**Item 2b. Executive Session.**

a. **1 MRSA 405 6 (a) – Vittoria Stevens.**

Selectman E. Nevells made a motion to enter into executive session under **1 MRSA 405 6 (a)** for the purpose of hiring the Town Manager, Selectman E. Hanson 2<sup>nd</sup>. All in favor. The board entered executive session at 6:02PM for **1 MRSA 405 6 (a)**

Selectman E. Nevells made a motion and Selectman E. Hanson 2<sup>nd</sup> to come out of executive session at 6:16PM. All in favor.

Selectman B. Bailey made a motion and Selectman Vance Corliss 2<sup>nd</sup> to hire Vittoria Stevens as Town Manager and sign a 6 month probationary contract as agreedwith her. All in favor.

**Item 2c. Appointments.**

Appointments signed- for V. Stevens- Town Manager, Town Clerk, Treasurer, General Assistance Administrator, Tax Collector, Registrar of Voters, Deputy Warden, Public Access Officer, Road Commissioner, Local Health Officer, Director of Emergency Management

Appointments were signed for Carlene Oakes- Deputy Registrar of Voters, Road Agent, Deputy General Assistance Administrator, Deputy Town Clerk, Deputy Treasurer, Warden, Deputy Tax Collector.

**Item 3: BOS Concerns:**

- a. **Bruce Bailey-** Blinking light- fixed and working, how are we doing on sand- doing ok- salt was delivered last week, liens- will be getting hold of the same agent.
- b. **Vance Corliss-** none
- c. **Errol Hanson-** was wondering if there was support for an article to be placed on the Town Meeting warrant that would start raising funds for a meeting room addition to the Town Hall. Talked about the proposal from Community Development Advisory Committee – utility credit an incentive to growing your business in Bradford.
- d. **Ronald Jack-** none
- e. **Edward Nevells-** letters to all the other applicants. Will be signing them tonight. Does the A.C.O. have a microchip scanner? Don't know but but the Town Manger will ask him.

**Item 4. Open Session.**

Steve Saunders was present and commented that he felt there were misplaced priorities on extending a meeting room on the Town Hall before one was added to the Fire Station. Due to the equipment that is at the Fire Station there isn't always enough room to hold training sessions there.

**Item 5. Committee Reports.**

- a. **Planning Board-** none
- b. **CEO-** there has been a written complaint made by J. Young that the CEO will look into and will follow up by creating a rental list and making sure they have Occupancy Permits and are following the Land Use Ordinance.
- c. **Recreation Committee-** none
- d. **Fire Department-** LaGrange is offering to purchase Rescue truck 17-7 for \$4,000. The Fire Chief felt this was acceptable.
- e. **Road Commissioner-** written complaint by D. Parker that Merrill Rd. has not been plowed. A phone call has been made to P. Wickett, holder of the snow plow contract and he will speak to the driver.

**Item 6. Old Business.**

- a. **TIF consultant-** will attend next Selectmen's meeting (1/22/15) and present 40 minute-101Tif presentation. Possible properties to add- Mac Randall's garage, Brasslett & Pullen Garage, and what about the school building if it comes back to the Town?
- b. **Plisga & Day- tax maps-** For \$2200 they will scan the mylar editions of existing maps, digitize the lots into GIS format on top of E-911 road data, update edits on paper maps, and mail them to be review and edited once. They will also provide digital PDF file(s) of the map on CD that can be used for our website or emailed to customers. They will not exceed the amount of estimate by more than ten percent.  
Motion made by Selectman V. Corliss and Selectman R. Jack 2<sup>nd</sup> to accept the proposal from Plisga & Day to update existing tax maps. All in favor.
- c. **Sign Letters-** All of the Selectmen signed letters of regret to the applicants to the Town Managers position.

**Item 7. New Business.**

- a. **Rescue truck 17-7-** LaGrange would like to purchase 17- 7 for \$4,000.00. Selectman B. Bailey made a motion and Selectman V. Corliss 2<sup>nd</sup> to accept the price of \$4,000 from the Town of LaGrange for Rescue Truck 17-7. All in favor

**Item 8. Correspondence.**

- a. **Central High School 2015 scholarship-** completed application for the Guidance Office, mailed out on January 9, 2015

**Item 9. Request for Additional Agenda Items.** Ed Bearor will be coming to February 5<sup>th</sup> Selectman's meeting

**Item 10. Review of Treasurer's Warrants - # 76.** Signed

**Item 11. Executive Session-** none

**Item 12. Adjournment-** Chairman Ed Nevells adjourned the meeting at 7:55PM

Respectfully Submitted,

Vittoria Stevens, Town Manager

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**Vance Corliss**

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**Errol Hanson**

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**Bruce Bailey**

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**Edward Nevells**

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**Ronald Jack**