

TOWN OF BRADFORD
BOARD OF SELECTMEN MINUTES
Monday, November 21, 2022

Item 1. **Open meeting:** 6:10 pm

Attendance: Timothy Bubar, Errol Hanson, Amber Hines, Julie McCarthy and
Carlene Oakes

Item 1. Approval of November 7, 2022 minutes- Motion made by Selectman C. Oakes and
2nd by Selectman A. Hines to accept minutes as presented

Vote 5 in Favor 0 in the Negative

Approval of November 14, 2022 minutes- Motion made by Selectman J. McCarthy and 2nd by
Selectman A. Hines to accept minutes as presented

Vote 5 in Favor 0 in the Negative

Item 2. Review of Treasurer’s Warrants: 75, 79, 80 and 81 Motion made by Selectman J.
McCarthy and 2nd by Selectman A. Hines to accept warrants as presented

Vote 5 in Favor 0 in the Negative

Item 3. Open Session: 9 Residents

Item 4. Committee Reports:

a. Planning Board / CEO: report last meeting

b. Future Fire Station Committee: Vote 324 yes 309 no 4 blank

E. Hanson stated “there were inaccuracies that were submitted on the grant for the
new Fire Station; reference to the 2nd floor usage, maintenance cost between the new
and old building, missing attachments, letters of support and survey results”.

Recreation Committee/ Bradford Days committee: They held there fall Craft fair
this past weekend

Their new sign has been placed at the four corners- it looks very nice

c. Fire Department: Chief present had no comments

d. Road Commissioner:

1. Work that has been done since last meeting-

Williams & Wilder Davis Rd corners have been ditched out so water can flow
Pot Hole the top of Wilder Davis Rd- Selectmen are to look at it and come
back with some ideas

2. Gravy Ln- gravel shoulders-tabled until spring-

3. Who is going to take care of culvert screens and clean culverts out-

4. Update on the beaver issue- new dam found in the ditch on Wilder Davis Rd.
B. B. has been contacted

5. Ditching on Station Rd- Selectmen are to go look at it discuss at next meeting

- 6. Citizen inquiry – through J. McCarthy- placing speed limit signs on roads – The Town Manager has already put in for this request Middle and Reeves Rd informed the Board last July.
 - 7. Road Advisory Committee – J. McCarthy- to have a committee of towns people to help gather information. A. Hines will ask 3 small towns if they do this and J. McCarthy will also ask.
- e. Town Manager:** I do a weekly inventory of both plates and stickers the number of each in stock and the serial numbers on them. This is recommended by the State. They would prefer a daily count but in small towns that isn't pushed so much for we don't move that much inventory in a day on the average. This doesn't mean we won't run out at times. We do not keep an abundance on hand due to some plates the State ask what you have on hand when you request them. The stickers become a monetary issue for the Town, if anything happens to them it is \$35 per sticker this is why we keep a low amount.
- Utility Credit Ordinance has been placed in the Ordinance book that J. McCarthy has put together and a copy given to each Board members.
- There has been a lot of activity in the office lately for different request many have to do with genealogy. If I can't answer the questions, I then refer them to the Historical Society. Thank you for taking them from me.
- 4 Thanksgiving baskets will be given out
- Generator- would like to proceed with it. W. Dyer (local) had the best quote. Have not heard back from the S. King foundation but we are getting into the type of weather that is more apt to knock out the power. We have the Omnibus TIF to utilize if the grant doesn't come through.
- Fore closures will be going out soon

Item 5. Old Business:

- a. Text messaging plan- table until put into place**
- b. Rock rake waiting for payment–** E. Hanson called no answer
- c. Town Web site- table until put in to place.** J. McCarthy spoke with J. Pineo and February is the plan
- d. Station Rd Gate issue-** you have MMA's responds. J. McCarthy contacted G. Allen J. McCarthy stated that it doesn't seem to be an issue he is providing a public easement and the gate isn't lock.
- e. Camera on the oil tank –** T. Bubar- T. Brasslett gave the town a camera to use will see if the internet will reach that far. T. M and Fire Chief will check it out. The Fire Chief was asked to monitor it he asked for a second person.
- f. Outside inventory list-** what is outside- would like serial numbers, it is now too cold for J. McCarthy to do this. She will do it in April
- g. Chair Racks Lifetime-** J. McCarthy look at model #80525 and model #80669 Lifetime chair racks so a decision can be made at the next meeting.
- h. Town Manager hours / Substitute Town Manager– (E. Hanson)** Splitting the job up hours would still be the same 8 to 5 with a 1-hour lunch except Monday's wen there are meetings 1 to 9

- I. Plow Contract – C. Oakes made a motion for whoever gets the plow contract they have 3 years of road plowing experience. Motion not recognized nor 2nd.

Motion made by Selectman T. Bubar and 2nd by Selectman E. Hanson to take out the fuel surcharge from the winter plowing contract.

Vote 3 yes 2 no (Hines, Oakes)

Item 6. New Business:

- a. **J. McCarthy-Question from citizen** need permission from Select Board to obtain answer from MMA on the 3 questions that were asked from citizen J. Dyer. **Motion made by Selectman A. Hines and 2nd by J. McCarthy to type up the questions from the citizen and present them to MMA**

Vote 5 yes 0 no Motion Carries

- b. **Pledge of Allegiance- Motion made by Selectman E. Hanson and 2nd by T. Bubar to start each meeting at 6pm with the pledge of allegiance**

Vote 5 yes 0 no Motion Carries

Motion made by Selectman A. Hines and 2nd by T. Bubar to continue the meeting until 8:30 pm

Vote 5 yes 0 no Motion Carries

- c. **Email addresses for board members- (J. McCarthy)** to have each Board Member get a mainstream.US email for just town business. Start this with the new web site
- d. **Check images with bank statements-(J. McCarthy)** would like them with the bank statements each month.
- e. **Fund Balance Policy- (J. McCarthy)** received help from to write this up she ask please look it over
- f. **Budget work-** come with a list of projects for the upcoming year. **Motion made by T. Bubar and 2nd by Selectman E. Hanson to get the MIL rate down into the 18 MIL range.**

Vote 3 yes 2 no (Hines, Oakes) Motion Carries

- g. LaGrange Rd. tax acquired property- **Motion made by Selectman C. Oakes and 2nd by Selectman A. Hines to accept the bid for \$4250.00.**

Vote 5 yes 0 no Motion Carries

Item 7. Correspondence: Handed out before the meeting started the respond back from MMA questions asked earlier- pointed out where it was stated a Treasurer’s Statement is needed for bonds not a bank loan.

Item 8. Request for Additional Agenda Items:

1. Select Board Comments – J. McCarthy is working with J. Worster to clarify line items for the budget committee
2. Select Board Comment- J. McCarthy Brief Statement to Board about last meeting (Nov7th). read letter to the Board
3. Snow plow on truck – T. Bubar and E. Hanson will do this, this week.

Motion made by E. Hanson and 2nd by T. Bubar to extend the meeting for another 5 minutes.

Vote 4 yes 1 no (C. Oakes) Motion Carries

Item 9. Executive Session: 1 M.R.S.A.§ 405(6)(A) Personnel Matters: **Motion made by E. Hanson and 2nd by T. Bubar to enter into executive session: 1 M.R.S.A.§ 405(6)(A) Personnel Matters**

Vote 4 yes 1 no (C. Oakes) Motion Carries time 8:34 pm

Motion made by E. Hanson and 2nd by T. Bubar to come out of executive session

Vote 5 yes 0 no Motion Carries time 8:37 pm

Motion made by Selectman J. McCarthy and 2nd by Selectman E. Hanson to place letter of reprimand into the Town Managers employee file and would like to review the file.

Vote 4 yes 0 no 1 abstention (C. Oakes) Motion Carries

Item 10. Adjourn: 8:45 pm

Submitted by

_____/S/_____

Vittoria J.B. Stevens

_____/S/_____

_____/S/_____

Selectman Timothy Bubar

Selectman Amber Hines

_____/S/_____

_____/S/_____

Selectman Errol Hanson

Selectman Julie McCarthy

_____/S/_____

Selectman Carlen Oakes