

**TOWN OF BRADFORD  
BOARD OF SELECTMEN MEETING AGENDA  
6:00 PM Thursday, April 16, 2015**

**Item 1. Open meeting-** Chair of the Board Selectman Edward Nevells opened the meeting at 6:00pm

**Attendance:** Selectmen; Bruce Bailey, Errol Hanson, Patrick Murray, Edward Nevells

**Absent:** Selectman Vance Corliss

**Item 2. Approval of Minutes-** April 2, 2015 minutes- Selectman E. Hanson made a motion to accept the minutes as read motion 2<sup>nd</sup> by Selectman P. Murray. All in favor motion carries

**Item 3: BOS Concerns:**

a. **Bruce Bailey-** none

b. **Vance Corliss-** absent

c. **Errol Hanson-** none at this time

d. **Patrick Murray-** Asked what age did someone have to be to sit on a committee- have the opportunity to have a 15 year old join CDAC. Town Manager new of this request but hadn't had a chance to ask MMA yet. Will have an answer by next meeting.

e. **Edward Nevells-** Asked about where we were on the TIF. We have been approved just received notice on the 14<sup>th</sup> of April. There were a few things highlighted but haven't have a chance to discuss it with R. LaRochelle, have set up a phone conference for the week of the 27<sup>th</sup> of April.

**Item 4. Open Session-**

**S. Saunders-** spoke to Selectman P. Murray about knowing you need to know size and what you want before being able to get a quote on a metal building for a fire station.

Paul and Jolene Wickett wanted to thank the Fire Department for their help when they needed help with traffic control one really bad night while plowing. The Wickett's presented a \$100 dollar donation to Fire Chief Kelley. Chief thanked them on behalf of the Department and they were happy to be a help to them.

Paul Wickett spoke to the Board about his last winter contract check being held until the work was completed on the Reeves Rd. Town Manager had called Mr. Wickett the night before when putting the warrant together (4/15) to let him know this was happening due to the clause in his contract that **states under section Payments:** Final payment will be held if any claims for damage are pending. On March 19, 2015 Mr. Wickett informed the Board that he did the damage to the Reeves Rd. guardrail while plowing during the last bad storm we had that past week. Mr. Wickett also pointed out that the roads are posted and he can't take his truck over the State posted roads.

**Motion made** by Selectman B. Bailey and 2<sup>nd</sup> by Selectman P. Murray that the final payment of the Winter Maintenance Contract will be released on 4/17/2015

and that Wickett Trucking & Construction, Inc. will fix the damage to the guardrail on Reeves Rd by May 1, 2015. All in favor, **motion carried.**

Robert Wickett came and asked the Selectmen if they could redo their payment plan with Cynthia Wickett. Mrs. Wickett was supposed to be paying on her 2013 and 2014 taxes property located at 386 Storer Rd, Map and Lot 008-028. The last payment she made was in October of 2014, as to date she owes \$ 2,389.43. Mr. Wickett stated during the meeting that he was going to be responsible for the taxes on this piece of property for now on.

Selectman B. Bailey **made a motion** that was 2<sup>nd</sup> by Selectman E. Hanson that Robert Wickett take responsibility of Cynthia Wickett's taxes located at 386 Storer Rd. having the 2013 taxes paid by July 1<sup>st</sup> and 2014 taxes paid by October 1, 2015. If two months of payments are missed then this contract will become null and void and the Town will proceed with the fore closer process.

All in favor **motion carried.**

R. Wickett will be in Tuesday to sign a contract, Selectmen sign May 7<sup>th</sup>.

#### **Item 5. Committee Reports.**

- a. **Planning Board-** no report
- b. **CEO-** no report
- c. **Recreation Committee-** no report
- d. **Fire Department-** have been busy with both EMS and fire calls. Would really need to go measure out the Old Town Hall for a fire station. Pass through doors and the shape of the lot could be an issue.
- e. **Road Commissioner-** reported on rocking rake and grading of the roads, driveway culvert issues on the LaGrange road, culvert on the Marshall road gave way, had R. Higgins fix it up, want to start cold patching once the rain is through and it's available.

#### **Item 6. Old Business-**

- a. **Oil bids, Road side mowing, and quoted contract price** sheet have been sent out. Oil and road side mowing bids to be open at May 7<sup>th</sup> selectmen's meeting.
- b. **Old Town Hall** – insurance, under contract until 9/2015 with relator- **Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman P. Murray that if the Old Town Hall doesn't sell by the end of the relator contract not to resign another contract. All in favor **motion carried.**  
MMA called and wrote to the Town Manager about what they will be doing about the building with its' insurance – today it has a deductible of \$10,000 at renewal time 7/1/2015 that will be going up to \$25,000 .Due to the poor condition and structural problems to the build the actual cash value will be going down. It is \$118,684 now effective 4/30/2015 it will be going down to \$50,202. If not sold by 12/31/2015 they will be removing coverage. We also need to get all the stuff out of it. This was all brought about due to completing the renewal Risk, insurance form for July, 2015 that needed to be returned by April 10,2015

## Item 7. New Business-

- a. **Signing of 1 year sand contract-** Signed contract with R. Higgins with two foot notes 1<sup>st</sup> correction typo under Guidelines last paragraph / last line take out Town of Bradford replace with "you the contractor". 2<sup>nd</sup>- change- added under Guidelines 1<sup>st</sup> paragraph price will be \$10.65 per yard unless stumpage price goes up and price for sand will adjust accordingly.
- b. **Signing of Storm Run Off ground work contract-** signed contract- noted again what could change the quoted price. Talked about the 3<sup>rd</sup> party inspector and D.E.P. Talked to Sewall a few days ago to get a quote from them as the 3<sup>rd</sup> party inspector. Sewall designed the plans start with them then go from there. Mr. Higgins said he would deal with D.E.P. Also asked if we could burn off the grass around the shed.
- c. **Signing of Tax Year 2000-2010 Abatement-** Abatement was signed by 3 Selectmen, 1 did not sign on grounds he was not part of this decision for the write off's. There was also some confusion about what was the limit, Selectmen E. Hanson thought it was for small amounts 10, 15, dollars not the amounts listed. This also led into a discussion about when you can sign and not sign papers or vote. Town manager will get some clarification on this matter.
- d. **Lien contracts not being completed-** presented to the Board a copy of tax acquired pay off list, Those who have been working on paying- Black, J. owes \$620.29, Durant, D. has made no payments- owes \$1142.78, Murphy, Carol owes 109.06, Ploss, K. owes \$1,951.75, Savage, T. owes \$643.48. All these accounts will have a second lien due to the fact payment agreement extended into the next lien process. Includes Wickett, C. see notes under open session.
- e. **2 Broken Sand/ Salt Shed openers \$325.00ish to replace-** right now theTown Manager has two broken openers to the sand shed. Received them from P. Wickett. Have ordered two new ones the clicker itself isn't expensive it's having them programed. Between \$240.00 and \$300. **Motion made-** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman P. Murray to require a \$240.00 deposit for each remote. If remote is returned at the end of the season in the same working condition then deposit in full returned. All in favor, **motion carried**

## Item 8. Correspondence-

- a. **Scholarship Recipients applications** – 4 applicants applied for the 500 dollar scholarship. Decision tabled until May 7<sup>th</sup>.
- b. **Highview Christian Academy-** request for a donation to the Philbrick Memorial Golf Tournament- \$100. The Board last year donated to this cause. **Motion made** by Selectman B. Bailey and 2<sup>nd</sup> by Selectman E. Hanson to donate \$100 to the Philbrick Memorial Golf Tournament held by Highview Christian Academy. Vote- 4 in favor- 1 opposed **motion carries**

## Item 9. Request for Additional Agenda Items.

- a. **Septic tank-** the tank has not been pumped since we moved into the building, there was also talk in the past about needing a lift cover for the tank. **Motion made** by Selectman E. Nevells and 2<sup>nd</sup> by Selectman B. Bailey to have the septic tank pumped while R. Higgins is working

on the property and look into having a lift cover placed on. All in favor,  
**motion carried**

- b. Moving the Treasure's Warrants-** starting next meeting review of the warrants will be item 3.
- c. Disposing of fill from work site-** placing a note in the next newsletter letting the citizens know that fill will be disposed by first come based on who is closest to the work site.

**Item 10. Review of Treasurer's Warrants - #'s 22, 23,24, and 25-** acted on

**Item 11. Executive Session-** none

**Item 12. Adjournment-** Chairman E. Nevells adjourned the meeting at 9:03pm.

Respectfully Submitted,

Vittoria Stevens, Town Manager

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**Vance Corliss**

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**Errol Hanson**

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**Bruce Bailey**

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**Edward Nevells**

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**Patrick Murray**